

## ULT Freezer New Purchase Rebate Instructions

Dear Freezer Purchaser,

Please follow these instructions for the ULT new purchase rebate:

1. **Sign** MOU to reserve your rebate, scan and send to [LivingGreen@ucsf.edu](mailto:LivingGreen@ucsf.edu).
2. **Select** only Energy Star-certified ULT freezer. Compare all models [here](#).
3. **Order** through BearBuy and **provide** PO #. Obtain quotes from VWR or your preferred rep.
4. **Ship new ULT freezer** to “Greg Phillips, 616 Forbes Blvd, UCSF Logistics, South San Francisco, CA 94080”. Logistics inspection and delivery fees are not covered. Contact [Gregory.Phillips@ucsf.edu](mailto:Gregory.Phillips@ucsf.edu) for more details, see Oyster Point FAQs [here](#).
5. **Submit** Facilities Services work order for seismic bracing, and **include** “Sustainability Rebate Program” in subject line.

### To receive your rebate:

1. Sign and submit your MOU to reserve rebate\*
2. Submit new freezer purchase confirmation (PO # and vendor's invoice) for \$2000
3. Complete new freezer inspection with Sustainability staff
4. Provide Facilities Services Work Order # to confirm seismic bracing compliance for \$1000 (until funds last)

**Once we receive documents, you will receive your instant rebate to your COA/Speedtype.**

Please let me know if you have questions. Thank you for your support of this program.

Warm Regards,

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\*Due to funding policies, ULT rebate is only available to freezers located select buildings. [See all eligible buildings.](#)

## **ULT Freezer New Purchase Rebate**

### **Memorandum of Understanding**

Lab agrees to purchase an Energy Star-rated freezer within 6 months, and Facilities Services agrees to pay lab incentive once new freezer(s) is/are installed consistent with the following terms:

New Purchase Incentive:

\$2,000 per approved ULT freezer purchased

1. Freezer purchaser will be responsible for all costs related to purchasing and installation. Evidence of fire code compliance bracing will be submitted to receive \$1000 bracing rebate.
2. Facilities Services or Office of Sustainability will inspect new freezer(s).
3. The Office of Sustainability will apply for the PG&E Energy Star certified freezer rebate. Lab agrees not to apply to PG&E.
4. Lab will submit freezer Purchase Order (PO) number and vendor's invoice; freezer rebate will be processed once all documents are received and inspections are completed.

Incentives will be paid on first come, first serve basis until funds are expended.

COA/Speedtype for Rebate Payment: \_\_\_\_\_

\_\_\_\_\_  
**Lab PI Name**

\_\_\_\_\_  
**Lab PI Signature\* / Date**

\*digital or handwritten

\_\_\_\_\_  
**Freezer Location (Bldg. & Room)\*\***

\*\*must be located in [eligible location](#)

\_\_\_\_\_  
**Jon Giacomi (AVC of Facilities Services) / Date**